1 | POSITION OVERVIEW
Length of Position

Full-time Apprenticeship
35-40 hours a week. Days off will vary per week, and working weekends is a requirement.

Location
Sonoma County – mobile role requires ability to drive and attend various meetings and activities as needed. Locations can include, but are not limited to the TTC office in Sonoma, Jack London State Park, and various other locations as needed.

2 | ABOUT THE COMPANY
The Transcendence Theatre Company, producers of the Broadway Under the Stars concerts that take place in the Winery Ruins at Jack London State Historic Park in Glen Ellen, CA, is looking for a thorough, collaborative and talented individual to join their team as a Stage Management Apprentice.

This is a unique opportunity to join the Transcendence summer resident team of artists. Transcendence is a non-profit organization whose mission is to create extraordinary experiences that inspire all to cherish life and live it to the fullest. Through an innovative arts + parks partnership with the non-profit operator Jack London Park Partners, Transcendence has worked to bring live theater and cultural education programming into Jack London State Historic Park, while saving it from slated closure as result of state budget cuts.

For more information please visit: www.BestNightEver.org

3 | JOB DESCRIPTION
Principle Role
The summer Stage Management Apprentice will partner with an Assistant Stage Manager as well as a Production Stage Manager to gain valuable experience while working in a professional and unique theatrical environment.

Responsibilities
The Stage Management Apprentice assists the Transcendence team with projects and initiatives including but not limited to:

• Assist Transcendence Theatre Company stage managers during both the rehearsal and performance process of all Transcendence Events
• Work with various production departments as needed
• Prepare and distribute paperwork.
• Additional projects as assigned
4 | PROFILE OF IDEAL CANDIDATE

The ideal apprentice for this position is:

• Highly organized, resourceful, detailed-oriented, and a quick learner.
• Able to prioritize workload and solve problems efficiently and quickly.
• Highly energetic and positive with a “can-do” attitude.
• Aligned with Transcendence’s Company Core Values.
• Committed to the growth of diversity, inclusion, and equity within Transcendence.

Valuable skills for this position are:

• Prior experience in Stage Managing preferred; some technical theatre background preferred
• Excellent interpersonal, organizational, and communication skills (both written and verbal)
• Basic computer proficiency (Microsoft Office)
• Work comfortably and effectively in a diverse, collaborative environment
• Strong interest in theatre and/or working for a nonprofit organization preferred

5 | PROFESSIONAL DEVELOPMENT

Professional development is of the utmost priority for Transcendence’s Summer Apprentice Program. In addition to being essential to the operations of Transcendence’s summer season, apprentices will have the opportunity to be mentored by professionals in their fields. These mentors will provide invaluable information to further the careers of apprentices, and shape the minds of theater leaders of the future. In addition, apprentices will have various learning experiences and workshops led by Apprentice Director, Alejandro Senior. These workshops can include, but are not limited to: resume building, website building, interviewing, auditioning, networking, etc.

To apply, please email a cover letter, resume, and letter of recommendation to the Director of the Apprentice Program, Alejandro Senior at asenior@ttcsonoma.org.